

Health and Wellbeing Board – Decisions from June 2013

Meeting Date	Minute No	Agenda Item & Decision made
11 June 2013	1	<p>Election of Chairman That Councillor Mrs S Woolley be elected as Chairman of the Lincolnshire Health & Wellbeing Board for 2013/2014.</p>
	2	<p>Election of Vice-Chairman That Dr Sunil Hindocha be elected as Vice-Chairman of the Lincolnshire Health & Wellbeing Board for 2013/2014.</p>
	7	<p>Chairman's Announcements For the Chairman to send a response on behalf of the Lincolnshire Health & Wellbeing Board with regard to the Letter from Norman Lamb MP Minister of State for Care and Support – Delivery of the Winterbourne View Concordat and review commitments.</p>
	8	<p>Health & Wellbeing Boards Terms of Reference and Operating Procedures 1. That the terms of reference detailed at Appendix A be amended to incorporate the amendments listed and any other typographical errors. 2. That the Health & Wellbeing Board Advisor be requested to present membership information of other Health & Wellbeing Boards to the next meeting of the Board.</p>
	9	<p>Disabled Children's Charter That the Health & Wellbeing Board agreed to sign up to the Disabled Children's Charter for Health & Wellbeing Boards, subject to the wording of the Charter being Amended to read 'engaged with'.</p>
	10	<p>Health & Wellbeing Board – Development Tool 1. That the Boards current position within the assessment tool be noted and that the Boards progress be review in March 2014 to inform the 2013/2014 Annual Report. 2. That the Health & Wellbeing Board Advisor was to have a discussion with Andrew Leary concerning functions discharged at a local level and that this information should be presented to the next meeting of the Board.</p>
	11	<p>The Lincolnshire Public Health Annual Report 2012 That the Lincolnshire Public Health Annual Report 2012 be received.</p>

	12	<p>Dementia Strategy Update</p> <p>1. That the launch of the consultation for the Lincolnshire Joint Strategy for Dementia be noted.</p> <p>2. That the Board members be encouraged to comment on the discussion document through the website.</p> <p>3. That the approach for partnership working be agreed.</p>
	13	<p>Letter inviting expressions of interest for Health and Social Care Integration 'Pioneers'</p> <p>That the Lincolnshire Health & Wellbeing Board offered their support to the making of an expression of interest for Health and Social Care Integration Pioneers on behalf of Lincolnshire</p>
	14	<p>Lincolnshire Health & Safety Wellbeing Board – forward plan items</p> <p>That the items raised at the minute numbers 8 and 10, and those detailed above be included on the work programme for the Lincolnshire Health and Wellbeing Board.</p>
	16	<p>Future scheduled meeting dates</p> <p>That the following scheduled meeting dates be noted –</p> <p>Tuesday 10 September 2013</p> <p>Tuesday 10 December 2013</p> <p>Tuesday 25 March 2014</p> <p>Tuesday 10 June 2014</p> <p>Tuesday 30 September 2014</p> <p>Tuesday 9 December 2014</p>
10 September 2013	19	<p>Minutes of the Meeting held on 11 June 2013</p> <p>That the Minutes of the meeting held on 11 June 2013 be confirmed and signed by the Chairman as a correct record.</p>
	22	<p>Pharmaceutical Needs Assessment</p> <p>1. That agreement be given to the continuation of the Pharmaceutical Needs Assessment (PNA) Core Group to develop the needs assessment on its behalf in line with statutory regulations.</p> <p>2. That the necessary representation be provided at the PNA Core Group in order to provide the expertise required to fulfil the legal requirements placed on the Board in relation to the PNA.</p>

	23	<p>Terms of Reference and Procedure Rules</p> <p>1. That the Terms of Reference and Procedural Rules presented be approved subject to the Roles and Responsibilities of NHS England being amended by the health and Wellbeing Board Advisor after the meeting.</p> <p>2. That the Terms of Reference be reviewed at the June 2014 meeting of the Board.</p>
	24	<p>Joint Health and Wellbeing Board Statement of Intent</p> <p>1. That the Statement of Intent for the Board detailed below be agreed.</p> <p><i>'Lincolnshire Health and Wellbeing Board is taking the lead for better health and wellbeing for the people of our county'</i></p> <p>2. That the Statement of Intent agreed at 1 above be reviewed at the AGM.</p>
	25	<p>Joint Health and Wellbeing Strategy Sponsors</p> <p>That the Board agrees to the Sponsors as detailed in the minutes to take forward the outcomes within the five themes of the Joint Health and Wellbeing Strategy and the details agreed in relation to the operating/delivery groups identified to support the work of the Strategy.</p>
	26	<p>Lincolnshire Sustainable Review</p> <p>That the presentation entitled 'Lincolnshire Sustainable Services review Health and Wellbeing Board Update' be received.</p>
	27	<p>Social Care and Health Funding</p> <p>1. That the 2013/14 projected outturn be noted.</p> <p>2. That the guidance on the ITF from the Local Government Association and NHS England detailed at Appendix B to the report be noted.</p> <p>3 That the plans for bringing a updated paper to the December meeting indicating proposed investment in 2014/15 and 2015/16 be noted</p>
	28	<p>An Action Log of Previous Decisions</p> <p>That the Action Log of previous decisions of the Board be noted.</p>
	29	<p>Lincolnshire Health and Wellbeing Board – Forward Plan</p> <p>That the Forward Plan presented be accepted subject to the addition of:-</p> <p>Social Care and Health Funding be added to the agenda for December 2013 and March 2014 meeting.</p>

		Sustainable Services Review and Commissioning Plans being added to the March 2014 meeting; and Terms of Reference and procedure Rules and Statement of Intent being added to the June 2014 meeting.
10 December 2013	32	Minutes of the Meeting held of 10 September 2013 That the minutes of the meeting held on 10 September 2013 be confirmed and signed by the Chairman as a correct record.
	33	Action Updates from the previous meeting That the completed actions as detailed be noted.
	35	Lincolnshire Sustainable Services Review That approval be given to the blueprint document presented and that further reports during phase two of the programme be received by the Board.
	36	Integrated Transformation Fund proposals to Develop a Structure to Support Joint Commissioning 1 That the content of the report and Appendices be noted. 2. That the agreement previously reached in March 2013, on the use of allocated funds in 2013/14 be noted, in order that money can be transferred from the Area Team to Lincolnshire (Appendices A, B and C). 3. That the 'special. Meeting of the Health and Wellbeing Board meeting on 5 February 2014 to formally agree the two year plan to spend the Integration Transformation Fund in 2104/15 and 2105/16 be noted. 4. That the five 'early implementers' priorities be agreed. 5. That the outline structure for joint commissioning arrangements as detailed at Appendix D be agreed.
	37	The Lincolnshire Children and Young People's Plan That the Children and Young People's Plan 2013 – 2016 be noted.
	38	Lincolnshire Joint Commissioning Strategy for Dementia Care 2014 2017: The Way Forward 1. That the Consultation Evaluation Report detailed at Appendix A be endorsed and that

		<p>agreement be given to its publication.</p> <p>2. That the draft Joint Commissioning Strategy 2014 – 2017 be endorsed; and that the planned timetable for further County Council sign-off through the Adult Scrutiny Committee on 29 January 2014; and the Executive on 4 February 2014 (Appendix B); and Health sign-off via Mental health Lead Officer, Allan Kitt through the four CCG Governing Bodies in December and January, following endorsement by the Board be agreed.</p> <p>3. That the draft Initial Action Plan (Appendix C) be noted.</p> <p>4. That the proposed approach to manage strategy delivery via the Joint Dementia Core Group be endorsed.</p>
	39	<p>Healthwatch Lincolnshire That the report be noted.</p>
	40	<p>An Action Log of Previous Decisions That the Action Log of previous decisions of the Board be noted.</p>
	41	<p>Lincolnshire Health and Wellbeing Board – Forward Plan That the forward plan for formal meetings and informal workshop sessions as presented be accepted.</p>
28 January 2014	44	<p>Better Care Fund Submission Document: 'First –Cut'</p> <p>1. That the content of the Better Care Fund submission document as presented be noted.</p> <p>2. That the Better Care Fund 'first-cut' submission document to NHS England be agreed, and that a copy of any subsequent amendments be emailed out to Board members for comments/information prior to the documents submission to NHS England by 15 February 2014 to meet the national conditions.</p> <p>3. That a further report concerning the Better Care Fund final submission be received at the next meeting of the Lincolnshire Health and wellbeing Board on 25 March 2014, prior to submission to NHS England.</p> <p>4 That the Better Care Fund be added as an item for discussion for the informal meeting scheduled to be held on the 25 February 2014.</p>
25 March 2014	47a	<p>Minutes of Meetings of the Lincolnshire Health and Wellbeing Board – 10 December 2013 That the minutes of the meeting of the Lincolnshire Health and Wellbeing Board held</p>

		on 10 December 2013, be confirmed and signed by the Chairman as a correct record, subject to the sixth sub-heading on the list of attendees present being amended to read 'NHS England'
	47b	<p>Minutes of Meetings of the Lincolnshire Health and Wellbeing Board – 28 January 2014</p> <p>That the minutes of the meeting of the Lincolnshire Health and Wellbeing Board held on 28 January 2014, be confirmed and signed by the Chairman as a correct record, subject to the sixth sub-heading on the list of attendees present being amended to read 'NHS England'</p>
	48	<p>Action Updates from the Previous Meeting</p> <p>That the completed actions as detailed be noted.</p>
	50	<p>Better Care Fund Final Submission</p> <p>1. That the Better Care Fund (BCF) Planning Template – part 1 (Final Submission document), as detailed at Appendix D to the report be agreed by the Board.</p> <p>2. That the Board note that further updates concerning the BCF submission and the tracking of its progress be managed through the LSSR Governance Board in first instance and ultimately by the Health and Wellbeing Board.</p>
	51	<p>Commissioning Plans</p> <p>1. That the contents of the Operational Plans for the West Lincolnshire CCG; Lincolnshire East CCG; South West Lincolnshire CCG; and South Lincolnshire CCG be accepted by the Lincolnshire Health and Wellbeing Board as meeting the outcomes of the Lincolnshire Joint Health and Wellbeing Strategy.</p> <p>2. That the NHS England Draft Operational Plan 2014/16 and Emerging Strategy Update as presented be noted and that a copy of the National Specialised Plan be presented to the June meeting of the Lincolnshire Health and Wellbeing Board.</p>
	52	<p>Annual Report of the Director of Public Health on the Health of the People of Lincolnshire 2013</p> <p>That the Annual report of the Director of Public Health on the Health of the People of Lincolnshire 2013 be noted.</p>

	53	<p>Lincolnshire Sustainable Services Review That the verbal update on the progress of the Lincolnshire Sustainable Services Review be noted.</p>
	54	<p>The Lincolnshire Safeguarding Children's Board That the report on the role of the Lincolnshire safeguarding Children Board and its Sub-Group be noted.</p>
	55	<p>Review of Health Services for Children Looked After and Safeguarding in Lincolnshire That the review of Health Services for Children Looked After and Safeguarding Lincolnshire item be deferred to a future meeting of the Board.</p>
	56	<p>Autism Self-Evaluation 2013 That the Autism Self-Evaluation 2013 be noted as evidence of local planning and support for local implementation work.</p>
	57	<p>Support and Aspiration That the Support and Aspiration report presented be noted.</p>
	58	<p>That the Action Log of Previous That the Action Log of previous decisions of the Lincolnshire Health and Wellbeing Board be noted.</p>
	59	<p>Lincolnshire Health and Wellbeing Board – Forward Plan 1. That the forward plan for informal meetings and informal workshops sessions as presented be agreed. 2. That the deferred item Review of Health Services for Children Looked After and Safeguarding in Lincolnshire be added to a future agenda. 3. That the National Specialised Plan from NHS England be added to the agenda for the 10 June 2014 meeting.</p>
9 May 2014	62	<p>Lincolnshire Health and Care (Formerly known as the Lincolnshire Sustainable Services Review) 1. That the processes set out in the report which focused on the areas detailed below be noted.</p> <p>Developing robust proposals for a sustainable and safe health and social care economy for the future; Achieving external assurance on the proposal; Consulting widely on the proposal; Responding to feedback in the final proposal; and Robust decision making throughout.</p>

		<p>2. That the revised programme detailed at Appendix B to the report be noted.</p> <p>3. That agreement be given for an additional meeting of the Lincolnshire Health and Wellbeing Board at a date to be agreed as part of the decision making on the proposal and business case for consultation.</p> <p>4. That agreement be given to a further meeting of the Lincolnshire Health and Wellbeing Board at the end of January 2015, as part of decision making on the final proposal and business case.</p>
10 June 2014	1	<p>Election of Chairman That Councillor Mrs S Woolley be elected as the Chairman of the Lincolnshire Health and Wellbeing Board for 2014/15.</p>
	2	<p>Election of Vice-Chairman That Dr Sunil Hindocha be elected as the Vice-Chairman of the Lincolnshire health and Wellbeing Board 2014/15.</p>
	5a	<p>Minutes of meeting held on 25 March 2015 That the minutes of the meeting of the Lincolnshire Health and Wellbeing Board held on 25 March 2014, be confirmed and signed by the Chairman as a correct record</p>
	5b	<p>Minutes of the Extraordinary meeting held on 9 May 2014 That the minutes of the meeting of the Lincolnshire health and wellbeing Board held on 9 May 2014, be confirmed and signed by the Chairman as a correct record</p>
	6	<p>Actions Updates from the previous meeting That the completed actions as detailed be noted.</p>
	8a	<p>Terms of Reference and Procedural Rules, Board Members Roles and Responsibilities That the Terms of Reference and Procedure Rules, and Members Roles and Responsibilities be agreed.</p>
	8b	<p>Draft Direct Commissioning Operational Plan 2014/2016 & Emerging Strategy Update That the Lincolnshire Health and Wellbeing Board noted the scope of the operational; plans for Direct Commissioning for:- Primary Care – Leicestershire and Lincolnshire; Public Health – Leicestershire and Lincolnshire; and Specialised Commissioning – East Midlands.</p>

	9a	<p>Lincolnshire Health and Wellbeing Board Development Toolkit – Current Position</p> <ol style="list-style-type: none"> 1 That a small Task and Finish Group be formed to help develop an Action Plan; and that expressions of interest should be sent to the Health and Wellbeing Board Advisor. 2. That the Action Plan as mentioned in recommendation (1) be presented as a 'Decision Item' at the September formal Board meeting.
	9b	<p>Update on Lincolnshire health and Care That the verbal update be received.</p>
	9c	<p>The CQC Review of Health Services for Children Looked After and Safeguarding in Lincolnshire That the report be noted.</p>
	10a	<p>An Action Log of Previous Decisions That the Action Log of previous decisions of the Lincolnshire Health and Wellbeing Board be noted.</p>
	10b	<p>Lincolnshire Health and Wellbeing Board Forward Plan</p> <ol style="list-style-type: none"> 1 That the forward plan for formal and informal meetings as presented, be agreed subject to the inclusion of the items listed above. 2 That the item 'Care Act and the implications for Lincolnshire' be included as a future agenda item.
	10c	<p>Future Scheduled Meeting Dates That the following scheduled meeting dates for the remainder of 2014 and for 2015 be noted.</p> <p>30 September 2014 9 December 2014 24 March 2015 9 June 2015 29 September 2015 8 December 2015</p> <p>(All the above meetings commence at 2.00pm)</p>